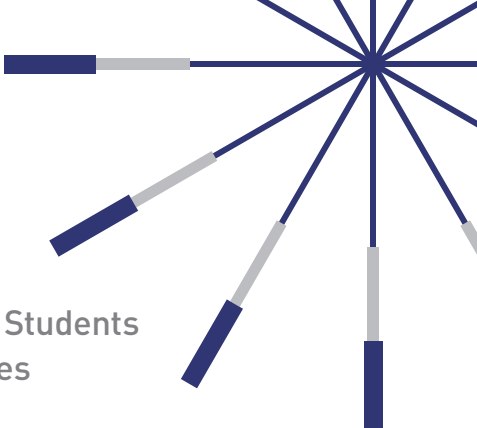




Guide for Supporting Students with Disabilities

Build an Inclusive Campus Together

[For Students]

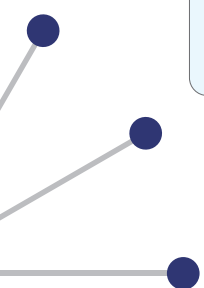
This guide is not merely a manual of fixed procedures and methods. Rather, it is designed to help readers make sound judgments and respond appropriately across diverse situations. Accordingly, the guide is organized around the following three core principles:

- Provide individualized and customized support reflecting the needs of students with disabilities.
- Create an inclusive campus for everyone.
- Strengthen the capacities of students with disabilities and related community members.



서울대학교 장애학생지원센터

Center for Students with Disabilities, Seoul National University



Official Information and Events for New Students

01. Freshman Life Guidebook 'SNUPEDIA'

Contains essential information needed for university life, including academic information, scholarships, learning support facilities, welfare and counseling services, extracurricular activities, information about S-CARD, and campus information.

※ For details, please refer to the Seoul National University Office of Student Affairs website [student.snu.ac.kr].

02. Freshman College Program (Student Support Center)

- Held four times a year in early February
- Provides essential information for university life and offers participatory and experiential programs such as the Team Power Program

03. Orientation for New Students with Disabilities (Center for Students with Disabilities)

- Introduction to support systems and services for students with disabilities
- Information necessary for actual university life, including academic, mobility, and daily living support
- Personalized guidance considering each student's individual circumstances

Finding Information on University Life

01. Carefully Check for Information from Your College/Department

Course registration procedures, major requirements, and departmental operations may differ by college or department. Please carefully review official announcements and guidance materials.

02. Check Your Email Regularly

Important notices may be sent via email, so please check your university email account regularly.

03. Utilize Online Communities

- You can obtain various types of information through student communities.
- However, because these can also be sources of inaccurate information, important matters should always be confirmed through official university announcements.

Express Yourself and Communicate Proactively

It is important to understand your own needs and express them proactively.

This type of communication empowers students to take the initiative in their university life.

[Example 01] A wheelchair user visits the classroom before course registration, finds it inaccessible, and then calls the department office to request a classroom change:

“Hello. My name is ○○○, and I plan to take the □□ course this semester. Since I use a wheelchair, I checked the classroom in advance before registering, but it appears difficult to access by wheelchair. I do not think I will be able to participate in class in the current classroom. Could you please consider whether it is possible to move the class to a wheelchair-accessible classroom?”

[Example 02] A blind student requests instructional accommodations from the professor by email for a computer lab course:

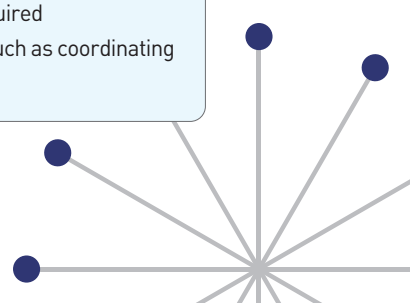
“Hello, Professor. My name is ○○○, and I will be enrolled in the □□ course this semester. Because of my visual impairment, I will need to participate in class using a screen reader program on my computer. I would kindly ask that you verbally describe the information displayed on the screen during class. Instead of using demonstrative expressions such as ‘this’ or ‘that,’ it would be very helpful if you could describe specifically what you are referring to. Thank you.”

[Example 03] A student with a hearing impairment explains their preferred note-taking method to a support provider via KakaoTalk:

“Hello, this is ○○○. I can hear to some extent and also use a real-time captioning program, so rather than transcribing everything word for word, I would appreciate it if you could take detailed notes focusing mainly on the key points!”

[Inquiring According to the Situation]

- In-person visits or phone calls: when immediate confirmation or action is needed
- Email: when supporting documents or official records are required
- KakaoTalk: for simple confirmations or light communication such as coordinating schedules with support personnel



Seoul National University Has a Diverse Student Body

- Students with disabilities include not only those with physical, visual, or hearing impairments, but also students with a wide range of disability types and characteristics.
- A severe disability does not necessarily mean support is required, and conversely, a mild disability does not mean support is unnecessary.
- Seoul National University supports students with disabilities through cooperation among the Center for Students with Disabilities, various university offices, and numerous colleges/ departments.
- Detailed information pertaining to students with disabilities can be found through the Higher Education in Korea Information Service (University Information Disclosure System).

Everyday Practices for Inclusive Campus

- When using elevators, give priority to students with mobility difficulties.
- Do not place objects that obstruct movement in doorways, hallways, or ramps.
- Do not place umbrellas, bags, electric scooters, or other items on tactile paving blocks.

Inclusive Classroom Practices

Presentations	- Create easy to read presentation slides - Use a microphone and speak clearly while facing the audience - Instead of vague expressions such as “this” or “over there,” provide specific explanations
Discussions	- State your name before speaking - Speak one at a time in turn
Group Activities	- Rather than dividing work “equally,” divide tasks according to each person’s strengths and abilities - When meeting outside class, choose locations with accessibility in mind

Educational Support Activities for Students with Disabilities

These are activities that support the learning and university life of students with disabilities.

| Who Can Participate?

- Any student interested in supporting students with disabilities may participate.

| What Do Participants Do?

- Participants are matched one-on-one with students with disabilities and provide the following types of support:
- Note-taking during lectures, Producing learning materials, Mobility and daily living assistance, and other support as needed.

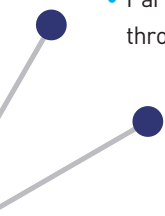
| How Can You Participate?

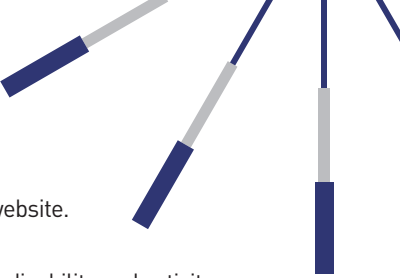
- Recruitment usually takes place immediately after course registration through the beginning of the semester, with additional recruitment conducted as needed
- Please check the recruitment notices on the Center for Students with Disabilities website bulletin board for details

| Are There Benefits?

- Activity stipends or academic credit through social service courses
- Issuance of activity certificates

| Important Things to Know

- Even students with the same type and severity of disability may have very different individual characteristics. For example, students with low vision may differ in terms of visual acuity or visual field limitations.
 - Support should consider not only the characteristics of each individual's disabilities but also the characteristics of the course. Active communication, coordination, and cooperation among students with disabilities, support personnel, and professors are essential.
 - Participants should be able to engage in support activities responsibly and sincerely throughout the semester.
- 



How the Activities Proceed

- Check support personnel recruitment notices on the center website.
- Apply after reviewing activity schedules and details.
- If selected, receive the contact information of the student with disability and activity guidance information.
- Contact the student before the activity begins to introduce yourself.
- Carry out activities while continuously communicating and coordinating details.

※ Administrative tasks required for activity verification are also considered types of support personnel activities.

Example of a First Message

“Hello, this is ○○. I am matched as the support provider for the □□ class. I look forward to working with you this semester. I’d like to discuss your preferred method of communication and talk about the support activities in advance.”

Changes Experienced Through Educational Support Activities

- *“The student I supported had a very structured daily routine owing to the support schedule. While working as a breakfast support provider, I also developed the habit of waking up early and eating breakfast regularly.”*
- *“I started because a student with a disability in the same class asked for support. Because I was already taking the class, I thought lightly of it at first, but I became more responsible and ended up listening and taking notes more attentively compared to when I took classes alone.”*
- *“I think many members of the SNU community, including myself, tend to focus only on their own work and overlook what is happening around them. Through this support activity, I was finally able to think concretely about the university life of students with disabilities, and that experience broadened my perspective.”*



Communication and Cooperation for an Inclusive Campus

University life may initially feel unfamiliar, but students can make requests, receive support, and coordinate as needed.

01. Center for Students with Disabilities

- Individualized education support plans
- Letter of accommodation
- Educational support personnel
- Assistive technology
- Mobility support vehicles

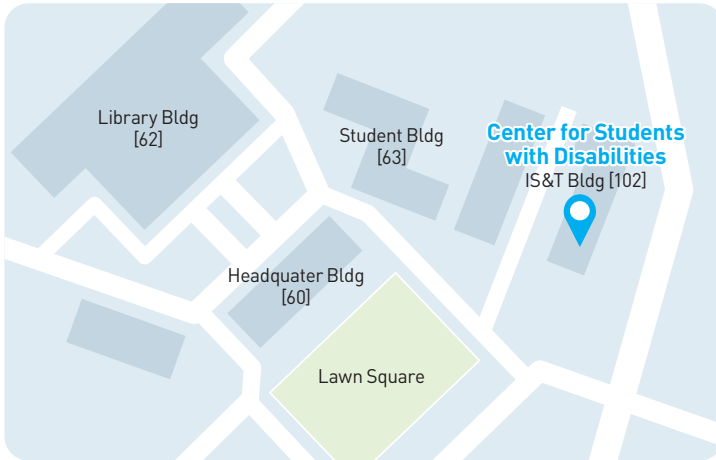
02. Center for Students with Disabilities

Psychological and Emotional Support	Center for Campus Life and Culture, Counseling offices in colleges/departments, Gwanak Residence Halls counseling office, Health Service Center
Academic Support	SNU College programs (e.g., Learning Clinic, Writing Tutoring, Peer Tutoring)
Career and Employment Support	Career Development Center (career assessments, individual and group counseling for self-exploration)

03. Preparing for Unexpected Situations

- Emergency contacts on campus: Save the contact number for the Campus Management Division Safety Team (Campus Police, 02-880-8112) and the office number for your residence hall building if you live in the Gwanak Residence Halls.
- External support (Plan B): It is also important to familiarize yourself in advance with community resources such as accessible call taxis (phone/text: 1588-4388, internet/mobile app) and local government text/sign language interpretation services so that you can utilize the community safety net if needed.

Directions



Center for Students with Disabilities

Building 102, 1st Floor

02-880-8786, 8787

snudanbi@snu.ac.kr

snudanbi.snu.ac.kr

